



## LIVINGSTONE TOURISM ACADEMY

Accredited with CATHSSETA through the  
Cape Tourism and Hospitality Skills Training Company

PROSPECTUS 2020

### TOURIST GUIDE TRAINING COURSE



**A. Culture Site Guide: LEVEL 4 (SAQA ID: TGD/CuISGd/4/0031)**

**Due to Covid 19 the remaining courses will be conducted online distance learning through Zoom.**

**The Theoretical section for all courses is generic for all Provinces.**

**All sessions are recorded and can be viewed at any time.**

1.To qualify for this certificate, competence in the prescribed unit standards must be achieved.

Unit Standard	SAQA ID	NQF Level	Credits
Conduct a tourist guiding activity	335801	4	8
Conduct a guided cultural experience	335802	4	12
Research and design a guided experience at a prominent tourism site	335803	4	5
Minimise and manage safety and emergency incidents	255914	4	6
Care for customers	246740	4	3
Research a Southern African archaeological site from published and unpublished material	119870	4	6

2.To obtain the certification the learner will have to prove competence and keep a logbook to the extent of 400 notional hours. (40 credits on the NQF).

3.Competence are measured to the minimum requirement as set out in the specific outcomes of the prescribed unit standards.

4.The course is divided into a Theoretical (Formative),Practical (Formative) period as well as an Integrated Theoretical and Practical (Summative assessment).**All the time spent during formal contact time, self-study, practical outings, research, etc calculate to the required 400 notional hours.**

5. There is no workplace model as the course is aimed at private students  
No RPL will be offered.

Assessment will be done by the assessment team (facilitator, assessor and moderator)

As this is a contact-based learning programme (not a learnership or RPL) credit accumulation will not take place during workplace contact.

There are no explicit requirements for workplace activities as per skills programme.

## **B. Course Content (Formative contact period).**

### **Modular Breakdown:**

#### **Module**

**Unit 1. Training and Registration**

**Unit 2. Overview of the Tourism Industry in South Africa**

**Unit 3. South Africa's Government Institutions and Social Services**

**Unit 4. The South African Tourism Sector**

**Unit 5. South African Natural Landscape**

**Unit 6. South African Social Landscape and Cultural Heritage**

**Unit 7. The Periods of South African History**

**Unit 8. Communication Skills**

**Unit 9. Guiding Techniques**

**Unit 10. Planning and Designing an Itinerary**

**Unit 11. Choosing a Business Entity**

**Unit 12. Research**

1.Unit 10 and the Practical component will provide you with enough evidence to show competence in the Geographical areas attached to your Cathsseta certification as a Tourist Guide.

#### **COURSE MATERIAL:**

A comprehensive set of notes, covering all aspects of the course, will be issued at the commencement of the course. **Including the material for the second assessment.**

**REGISTRATION REQUIREMENTS:**

- The completed **registration form** (p.4-6 of Prospectus)
- **A non-refundable deposit of R2 000,00**
- A short **CV** containing information pertaining to your education and employment history.
- A certified copy of your **RSA I.D.** (Not older than 3 Months)
- A copy of Alternate I.D. (if applicable): **Work Permit (Stating that you may work as a tour guide)** / Passport / Refugee Status Document / Study Permit / (Permanent) Residency Document etc.
- A **PASSPORT Number** is very important if you have an Alternate I.D.
- If you speak a language other than ENGLISH, you are required to hand in proof of fluency: a letter from an official body such as a university or embassy. **(Only after Certification).**
- Educational status of Level 3 on the National Qualifications Framework (NQF)

It is a prerequisite to obtain a basic First Aid Certificate to qualify for registration as a tourist guide. This can be done through any accredited First Aid Training Institution. **Livingstone Tourism Academy provide this as an extra optional service. (This is needed only after Certification).**

Kind Regards  
JACQUES NELL (613/A/001951/2009).  
TOURIST GUIDE ASSESSOR AND TRAINER  
084 730 1659



**COURSE DATES 2020**

FULL TIME COURSES: 4 <sup>TH</sup> FLOOR CAPE CHAMBER HOUSE, 33 MARTIN HAMMERSCHLAG ROAD, FORESHORE, CAPE TOWN FORMATIVE PERIOD:		WRITTEN ASSESSMENT DATES:	PLEASE TICK APPROPRIATE COURSE
1	17-28 AUGUST 2020	28 SEPTEMBER 2020	
2	14-28 SEPTEMBER 2020	23 NOVEMBER 2020	
3	05-16 OCTOBER 2020	23 NOVEMBER 2020	
4	16-27 NOVEMBER 2020	11 JANUARY 2021	

**FULL COURSE FEE = R 6 000,00**

**DEPOSIT = R 2000,00(TO BE PAID UPON REGISTRATION)  
BALANCE TO BE PAID IN 2 PAYMENTS BEFORE THE ASSESSMENT DATE  
ASSESSMENTS WILL ONLY BE DONE ONCE COURSE FEE IS PAID IN FULL**

**NB: Please forward an abridged CV of yourself as well as all other documents listed under  
REGISTRATION: FAX to 086 212 5431 EMAIL: [livingstoneta@live.com](mailto:livingstoneta@live.com)**

METHOD OF PAYMENT	:	
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DEPOSITS ARE NON-REFUNDABLE AND CAN BE DEPOSITED DIRECTLY INTO THE ACCOUNT OF LIVINGSTONE TOURISM ACADEMY. PLEASE FAX DEPOSIT SLIP TOGETHER WITH YOUR REGISTRATION DOCUMENTS TO FAX NO. 086 212 5431

**IF YOUR APPLICATION IS UNSUCCESSFUL, YOUR DEPOSIT WILL BE RETURNED PROMPTLY TO YOU.**

**BANKING DETAILS:**

<b>BANK NAME</b>	:	ABSA
<b>BRANCH NAME</b>	:	STELLENBOSCH
<b>BRANCH CODE</b>	:	632005
<b>ACCOUNT HOLDER</b>	:	CTHSTC
<b>TYPE OF ACCOUNT</b>	:	SAVINGS ACCOUNT
<b>ACCOUNT NUMBER</b>	:	9257758657

**SIGNATURE:** \_\_\_\_\_